

# TEEN ARTS FESTIVAL 2017

## GENERAL INFORMATION

**Location:** The 2017 Teen Arts Festival will be held at various locations in Ocean City, NJ, including Ocean City High School, Ocean City Music Pier, Ocean City Tabernacle/Moorlyn Theater, St. Peter's Methodist Church and the Ocean City Arts Center.

**Sign in:** Sign in will take place at the venue where assigned. A schedule and list of venues will be provided, at the latest, the Monday prior to the Festival. The schedule will be emailed to the email address on the registration form.

**School bus drop off:** Drop off will be at individual venues. Please check the schedule and your students' disciplines to see where to drop. You may drop your students at the venue where the majority of them are scheduled and have the others walk to their venues if multiple drops are not possible.

**Pick up at end of Festival:** it is up to you to determine the pickup location based on where the majority of your students will be at the end of the day. Please advise other teachers with you as to that location.

**Identification:** Students will be given a wrist band or badge when they sign in. They should wear the wrist band/badge as well as their school identification badges if they are attending as part of a school group.

**Chaperones:** The organizers of the Festival will have volunteers on hand to assist but schools must also provide chaperones for the students – 2 per 20 students.

**Pre-registration is required:** Deadline is April 14<sup>th</sup>, 2017. All participants must be pre-registered by April 14<sup>th</sup>, no exceptions. There will be no on-site registrations.

**School registrations:** Each school must complete an application and pay the Festival registration fee of \$5 per student. See the specific forms for each discipline for each student coming with a school.

**Homeschooled and/or Individual Students:** Students must register and pay a \$15 registration fee. Individual students may be registered by a parent or private teacher.

**Food and drink:** Students will be provided with a bag lunch. They may bring their own water to their performance venue.

**Contact phone numbers at Festival:** For a true medical emergency, call 911. For other assistance on the day of the Festival, please call Festival Coordinator Dr. Janice Betts, (609)432-1864 or Pary Tell, (609)425-8480.

**If you have special needs:** We will work to accommodate you. Please contact Dr. Janice L. Betts at [jlbetts@comcast.net](mailto:jlbetts@comcast.net) for assistance no later than April 20<sup>th</sup>.

## REGISTRATION:

**Please include all requested information:** Please complete the appropriate registration form when you are certain of all the details of your entry. The forms will not allow incomplete information. They are specific to each art discipline, so please select the appropriate form for each registrant and follow any instructions for including additional forms if needed.

**Each and every participant must be included in registration:** We need to have every participant registered. For ease of registering multiple students, it is suggested that you save a blank application to your desktop, then fill out and save for each student. If you are mailing in your registration, print out the blank form and have each student fill out their form. If you are registering a large group performing the same piece, (i.e. a band, orchestra, theatre group), we will accept an application form with the name of the group, for example Shore HS Jazz Band. Please be ready to provide all the students' names, ages, instruments if appropriate, at the time you apply. For visual arts teachers, please be ready to supply the complete list of students' names, art work titles, media and the size of the artwork before registering.

**NOTE: A contact email address is needed on all applications. All contact and confirmation will take place via email. All registration forms MUST indicate a contact email address.**

## HOW TO SUBMIT REGISTRATIONS:

**Mail or hand deliver to:** Cape May County Culture & Heritage, 4 Moore Rd DN 135, Cape May Court House, NJ 08210

**Email:** [pary.tell@co.cape-may.nj.us](mailto:pary.tell@co.cape-may.nj.us) Please put Teen Arts in the subject line.

## REGISTRATION FEES:

**Fee for individual participant:** The fee of \$15 must accompany the registration form. Checks are to be made payable to Cape May County Division of Culture & Heritage. If you are registering by email, check must be received by the registration date of April 14<sup>th</sup>.

**Fee for schools:** A check or invoice for the \$5 fee per student should accompany the registration form. Invoices or purchase orders must be sent to the Cape May County Division of Culture & Heritage no later than April 20<sup>th</sup>, 2017. If invoiced, payment must be received no later than June 1, 2017. Checks are to be made payable to the Cape May County Division of Culture & Heritage. NOTE: School participants will not be considered registered nor will they be entered into the schedule until Culture & Heritage has received the school purchase order or invoice.

**Confirmation of registration:** We will email the teacher, parent or adult contact the confirmation of the registration.

**For questions about registration:** Contact Pary Tell at (609)465-1066 or [culture@co.cape-may.nj.us](mailto:culture@co.cape-may.nj.us)

*Note: There will be photographers on site during the Festival to capture images that the Festival organizers may use for promotional purpose or to fulfill grant and sponsorship requirements. By registering for the Festival, it is assumed that participants are giving consent to be part of these photographs.*